

# South Willesborough and Newtown Community Council

[www.swancc.org.uk](http://www.swancc.org.uk)

I hereby give you notice that an Ordinary meeting of the Council will be held on Monday 2<sup>nd</sup> December 2024 at Salvation Army Hall, Cudworth Road, Ashford at 7.00 pm

All members of the Council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

## **NOTES for Members of the Public**

Reports will be available at the meeting but can be requested in advance by contacting the Community Council Manager on **01233 528933** or **clerk@swancc.org.uk**

*Sarah Evans*

Clerk

27<sup>th</sup> November 2024

### **304/24 Record attendance and list apologies for absence**

### **305/24 Declarations of pecuniary, other significant or voluntary interest**

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

i. **Updating of Declarations of Interest for the Code of Conduct**

ii. **To note the granting of any requests for dispensations and the decision**

### **306/24 To Agree Minutes of the Additional Council meeting of 4<sup>th</sup> November 2024 and sign (attached).**

### **307/24 254/24 To receive reports from**

- a. KALC representatives,
- b. Police and Neighbourhood Watch representatives,
- c. Ward Councillors
- d. KCC Councillor
- e. Cllr Kate Walder Ashford Borough Council Cabinet Member for Parks Recreation and Legal
- f. Newsletter from AIDC Newtown Works

### **308/24 Meeting adjourned for members of the public to raise questions on items on the agenda. (This item will last no more than 15 minutes in total)**

### **309/24 To consider a response to the recent Kent Online Article on the Crowbridge Bridge Cllr Bohill**

### **310/24 To receive the Minutes of the Planning and Highways Committee November 2024**

### **311/24 To receive the Minutes of the Allotments Committee November 2024 and consider recommendations**

### **312/24 To review the budget performance to date, bank reconciliation and recommended bank transfers and agree actions.**

### **313/24 To endorse the payment agreed by email and endorse accepting the quotation for Public Liability Insurance for Gas House Fields Allotments**

**314/24 To endorse the payments listing of payments agreed by email for November 2024**

**315/24 To agree the payments listing (attached), new beneficiaries, endorse any payments agreed by email and any deposit key refunds required for December 2024**

**316/24 To receive a report of the Community Council Manager on the National Pay Agreement and agree actions**

**317/24 To receive a report of the Community Council Manager on the move to .gov.uk domain website and email addresses.**

**318/24 To review the Legionnaires and Legionella Risk Assessment for Gas House Fields Allotments as scheduled and agree**

**319/24 To review the risk assessment for Gas House Fields Allotments as scheduled and agree**

**320/24 To consider the impact of the KCC BSIP Scheme on the Living Bus stop plans and agree actions Cllrs Bohill Webb and Hodges**

**321/24 To receive a report of the Community Council Manager on the requirements of the Public Spaces Enhancement Officer**

**322/24 To receive draft costings for an Assistant to the SWAN Office and agree**

**323/24 To agree the Calendar of Meetings for 2025 and its publication on the SWANCC website**

**324/24 To agree the draft action plan for 2025 2026 and its preparation for publication on the SWANCC Website**

**325/24 To consider the first draft 2025 2026 Budget proposal and agree**

**326/24 To agree under Section 12a of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the public from the following part of the meeting.**

**327/24 To receive the first draft management plan for the SWAN Salute and agree**

**328/24 Urgent Correspondence**

**329/24 Forum for exchange of information between Council Members**

Coronation Fruit Trees

**330/24 To agree the date of the next meeting as Monday 13<sup>th</sup> January 2025 and items for the Agenda**