

## **South Willesborough and Newtown Community Council**

**I hereby give you notice that a meeting of the Communications Workings Committee will be held on Tuesday 20<sup>th</sup> February 2024 July at 8:00pm at the Community Lounge, Baxendale Court, Ashford.**

**All members of the Committee are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Reports will be available at the meeting but can be requested in advance by contacting the Clerk on 01233 528933**

*Sarah Evans*

Clerk

12<sup>th</sup> February 2024

### **AGENDA**

**01/24 To elect a Chair for the Committee (Clerk to preside for this item)**

**02/24 Record attendance and apologies for absence and approval**

**03/24 Declarations of pecuniary, other significant or voluntary interest**

**04/24 To agree the minutes of the March 2023 meeting and sign (attached)**

**05/24 To consider the requirements for the next edition of the SWAN Newsletter and its' distribution agree**

**06/24 To consider the advertising requirements for SWANCC Community Litter Pick and agree.**

**07/24 To consider the need for a new map of the Parish for the SWANCC website and agree actions**

**08/24 To agree the date of the next meeting and any items for the Agenda.**