

# South Willesborough and Newtown Community Council

[www.swancc.org.uk](http://www.swancc.org.uk)

I hereby give you notice that an Ordinary meeting of the Council will be held on Monday 4<sup>th</sup> September 2023 at Salvation Army Hall, Cudworth Road, Ashford at 7.00 pm

All members of the Council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

## **NOTES for Members of the Public**

Reports will be available at the meeting but can be requested in advance by contacting the Community Council Manager on **01233 528933** or [clerk@swancc.org.uk](mailto:clerk@swancc.org.uk)

*Sarah Evans*  
Community Council Manager  
30<sup>th</sup> August 2023

### **143/23 Record attendance and list apologies for absence**

### **144/23 Declarations of pecuniary, other significant or voluntary interest**

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

i. Updating of Declarations of Interest for the Code of Conduct

ii. To note the granting of any requests for dispensations and the decision

### **145/23 Agree Minutes of the Council meeting of 10<sup>th</sup> July 2023 and sign (attached)**

### **146/23 To receive reports from**

- a. KCC Cllr
- b. KALC representatives
- c. Observer to the Newtown Railway Works Development
- d. Police and Neighbourhood Watch representatives,
- e. Swan Centre representative
- f. Ward Cllrs

### **147/23 Meeting adjourned for members of the public to raise questions on items on the agenda. (This item will last no more than 15 minutes in total)**

### **148/23 To consider Co Option of Candidates to SWANCC**

### **149/23 To consider and agree Job Adverts for Public Spaces Enhancement Officer and Community Gardener.**

### **150/23 To consider an update report on the progress of the Highways Improvement Plan and agree timeline for Autumn 2023**

**151/23 To consider a report of the Community Council Manager on the half year review for SWANCC and agree actions**

**152/23 To review a report of the Community Council on Charging locations for Electric Vehicles in SWAN and agree actions**

**153/23 To review recommendations from the Planting and Biodiversity Working Group**

**154/23 To receive and note final costings for Railway Vintage Festival July 2023**

**155/23 To receive a report of the Community Council Manager on The D Day Anniversary recommendations**

**156/23 To receive and note the Minutes of the Finance and General Purposes Committee July 2023**

**157/23 To receive the August payments listing and endorse payments agreed by email and September Payments listing**

**158/23 To receive and note the Minutes of the Allotments Committee July 2023**

**159/23 To consider and agree a quotation for works at Gas House Fields Allotments**

**160/23 A report of the Community Council Manager on the Execution of Deeds and Formal Tenancy Agreements within Council Correspondence for Gas House Fields Allotment.**

**161/23 To receive and note an update on S106 funding for Gas House Fields**

**162/23 To consider a report of the Community Council Manager regarding expanding the terms of reference for the Communications Working Committee and its membership**

**163/23 To consider a report of the Community Council Manager regarding the Autumn Newsletter and the receipt of the drone footage and photographs from the Railway Vintage Festival and agree its content and distribution**

**164/23 Report of the Community Council Manager regarding the addition of Litter and Dog Waste Bins in South Willesborough**

**165/23 To consider and agree an extension of the Temporary Assistant to the SWAN Office.**

**166/23 To consider the options for the extension of the Copier lease or the renewal of the printer and scanner device in the SWAN Office**

**167/23 To consider the Ashford Borough Council consultation on the proposed move of the Civic Centre and agree a response Cllr Campkin**

**168/23 Urgent Correspondence**

**169/23 Forum for Exchange**

Harvest Report for the Living Workshop

**170/23 To agree the date of the next meeting Monday 2<sup>nd</sup> October 2023 and items for the Agenda**