

South Willesborough and Newtown Community Council

I hereby give you notice that a meeting of the Communications Workings Committee will be held on Monday 24th July 2023 at 8:00pm at the Community Lounge, Baxendale Court, Ashford.

All members of the Committee are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Reports will be available at the meeting but can be requested in advance by contacting the Clerk on 01233 528933

Sarah Evans

Clerk

19th July 2023

AGENDA

07/23 To elect a Chair for the Committee (Clerk to preside for this item)

08/23 Record attendance and apologies for absence and approval

09/23 Declarations of pecuniary, other significant or voluntary interest

10/23 To agree the minutes of the December meeting and sign (attached)

11/23 To consider a report of the community council manager to expand the terms of reference for the Committee

11/23 To review the drone footage of the Vintage Railway Festival 1st July 2023 and agree actions

12/23 To consider the requirements for the next edition of the SWAN Newsletter and its' distribution agree

13/23 To agree the date of the next meeting and any items for the Agenda.