

South Willlesborough and Newtown Community Council

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Staffing Committee, Thursday 12th May 2022

Minutes (S7)

The meeting started at 9:35

Present

Councillors- Sue Mullan (SM) David Mullan (DM)) Eric Parkinson (EP) Andy Rogers (AR)

Clerks Sarah Evans(SE)/ Rob Woods(RW)

1/22 Record attendance, apologies for absence and approval

All Present

2/22` Declarations of pecuniary, other significant or voluntary interest

None

3/22 To agree the Minutes of the last Staffing committee meeting (November 21) and sign

Resolved: Proposed DM Seconded EP and agreed unanimously the Minutes of November 2021 meeting (S6) were agreed as a true record of the meeting and signed.

4/22 To agree under Section 12a of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the public from the following part of the meeting.

5/22 First quarterly review of the current staffing arrangements

Resolved: Reviewed and agreed to recommend to Council the appointment of RW as Responsible Finance Officer going forward under S151 of the Local Government Act to allow maximum capacity of working for both staff and ensure a smooth running until January 2023.

6/22 To consider a report of the Community Council Manager on future staffing arrangements

Members considered a previously circulated report and discussed it.

Resolved: - To recommend the considered staffing adjustments to Council for January 2023, to send round a memorandum of understanding by email to confirm the responsibilities of RW & SE.
Action RW/SE to send round memorandum of understanding.

7/22 To agree the date of the next meeting/quarterly review

Agreed date of 1st September from 11:30am