

South Willlesborough and Newtown Community Council

Allotments Committee Tuesday 27th September 2022

MINUTES

In attendance: Nirosha Thilagarajan (NT – Chair), Andy Rogers (AR) Steve Campkin (SC)
Stefan Heathfield (SH)
Rob Woods (Assistant Community Council Manager)

49/22 Apologies for absence and approval

Apologies received from Sarah Evans, Allotments Officer

50/22 Declarations of Interest

SC as tenant

51/22 To agree minutes of the last meeting of July 2022 and sign.

Proposed AR Seconded NT and agreed unanimously that the minutes were an accurate record of proceedings and NT to sign

52/22 To review an update report from the Allotment Officer for Quarter 3 and consider recommendations.

The Allotment Officer presented a written report.

Proposed AR Seconded SC and unanimously agreed with the recommendations en bloc

- a) That Council updates the Delegation scheme such that it is consistent with the Tenancy Terms and Conditions relating to renewing tenancies at the discretion of the Council.
- b) That the Communications Working Committee advertises the waiting list again for the plot returns
- c) That the Communications Working Committee agrees to include an item on the success of the Community Plot in its next newsletter

53/22 To consider the terms for winter cultivation.

SH presented a short report. Following a discussion, it was agreed unanimously that the terms should include the following words - “during winter months (from 1st Nov - 31st March) plots must be kept tidy. This can involve top dressing with compost or digging over. Pathways must be mowed and weeds must be kept to a minimum. We encourage winter cropping if possible”

54/22 To consider a delivery of wood chippings for tenant use.

Following a short discussion, it was agreed unanimously to

- a) accept a free sample load of wood chippings, courtesy of local business, H Godden provided the load does not contain leylandii, oak or holly
- b) locate the delivery in one pile
- c) accept free pallets to provide a bin courtesy of Cllr Rogers if requested
- d) specify that the chippings are only used within plot boundaries

55/22 To review the routine letters format for 2022/2023.

It was agreed that should be deferred to the next meeting

56/22 To consider the requirements for preparation for the Disabled Access works and agree.

Agreed unanimously that this could be deferred or dealt with by e-mail

56/21 To agree the date of the next meeting 30th November 2022 and items to be included on the Agenda.

Date agreed

Routine letters format

Disabled toilet provision

Items deferred from this meeting

There being no further business, the Chair closed the meeting at 7.50pm

Signed:

Date:

Chair