

South Willlesborough and Newtown Community Council

I hereby give you notice that a meeting of the Finance and General Purposes Committee will be held on Monday 23rd January 2023 at Baxendale Court, Residents' Lounge at 7.00pm

All members of the Council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Sarah Evans
Community Council Manager
18th January 2023

AGENDA

1/23 Record attendance and list apologies for absence

2/23 Declarations of pecuniary, other significant or voluntary interest

3/23 To agree the minutes of the meeting of 19th December 2022 and sign (attached)

4/23 To note budget performance to date, bank reconciliation and recommended bank transfers

5/23 To note a report from the staffing committee for the requirements of the litter picker and the draft risk assessment and agree

6/23 To agree the payments listing (attached) and new beneficiaries, salary overtime and ay deposit key refunds required

7/23 To review the need for a Council Lone Worker policy and make recommendations to Council as required

Lone Worker Policy to be written following Lone Worker training, Manual Handling and Lifting training and Asbestos awareness training.

8/23 To receive an up date on the progress of the banking arrangements

9/23 To agree the date of the next meeting as 27th February 2023 and items to be included on the agenda