

South Willesborough and Newtown Community Council

www.swancc.org.uk

I hereby give you notice that an Ordinary meeting of the Council will be held on Monday 7th November 2022 at Salvation Army Hall, Cudworth Road, Ashford at 7.00 pm

All members of the Council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

NOTES for Members of the Public

Reports will be available at the meeting but can be requested in advance by contacting the Community Council Manager on 01233 528933 or clerk@swancc.org.uk

Sarah Evans
Community Council Manager
2nd November 2022

180/22 Record attendance and list apologies for absence

181/22 Declarations of pecuniary, other significant or voluntary interest

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

i. Updating of Declarations of Interest for the Code of Conduct

ii. To note the granting of any requests for dispensations and the decision

182/22 Agree Minutes of the Council meeting of 3rd October 2022 and sign (attached)

183/22 Meeting adjourned for members of the public to raise questions on items on the agenda (This item will last no more than 15 minutes in total)

184/22 Resolution to appoint a candidate to Council vacancy

185/22 To receive reports from

- a. Ashford Borough Council Ward representative
- b. Kent County Council Ward representative
- c. Police and Neighbourhood Watch representatives
- d. KALC representatives
- e. Swan Centre representative
- f. SWAN CC Chair on meeting with Cllr Clarkson, 27th October 2022

186/22 To receive and note the draft minutes of the Finance and General Purposes Committee of 24th October 2022 (attached) and consider the following recommendations

- a) That a proposed action in the draft Environment Strategy relating to the bulk purchase of energy audits is removed and replaced by one to provide complementary area enhancements at a cost of £3000
- b) That the overall budget proposed in the draft Environment Strategy of £20000 in 2023-24 represents good value for money given the high number of cross-cutting links with other themes in the Community Plan and the Council's wider objectives
- c) Given b) above, that the Environment Strategy Action Plan is deemed to form the basis of the 2023-24 Community Plan re-write. (subject to any other relevant recommendations of the Staffing and Allotments Committees)
- d) That the relevant Community Plan themes and Council's wider objectives are included in the final version of the Environment Strategy.
- e) In the light of the current financial situation, that expenditure and income 2023-24 is consistent with the Council's aspiration to maintain local taxation at 2022-23 levels such that the following are re-visited prior to the Council's agreement of the final budget,
 - I. The first draft expenditure budget of £87,850 for 2023-24
 - II. Estimated size of the 2022-23 year-end reserve to provide members with precept subsidy options
 - III. Possible external funding opportunities

IV. The brief for a 2023-24 Community event currently estimated at £10500 in total offset by an income prediction of £5500 from external funding sources (ie £5000 net cost to SWANCC)

187/22 To receive and consider the draft Environment Strategy in the light of FGP recommendations and above and agree

188/22 To consider any further items for the community plan going forward from March 2023 in the light of FGP recommendations c) -d) above and agree

189/22 To discuss with Roger Crouch, Event Organiser, the plan for the July event in the light of FGP recommendation e) iv above and agree

190/22 To receive and note the draft minutes of the Planning and Highways Committee of 2nd November and consider its recommendations

191/22 To receive and note the draft minutes of the Staffing Committee of 26th October and consider the following recommendations

- a) To endorse the job description of the Public Spaces Protection Officer (attached) subject to less stress being put on crime reduction activities**
- b) To request full Council to consider and agree the job title**
- c) To endorse the revised staffing budget 2022-23 and staffing budget 2023-24 (attached)**

192/22 To receive a verbal report of the Community Council Manager on the review of committee membership.

193/22 To receive a verbal report from Cllr Godden on low water levels in the Willesborough Dyke and the Moat

194/22 To consider a request from developers/KCC for street naming on Orbital Park (attached)

195/22 To consider a risk assessment for work associated with planting on verges abutting highways and agree (attached)

196/22 To consider the need for a SWANCC Youth Strategy and agree

197/22 To receive urgent correspondence received

198/22 To agree date of next meeting as 5th December 2022 and any agenda items

199/22 Forum for exchange of information between Council Members