

# South Willesborough and Newtown Community Council

I hereby give you notice that a meeting of the Communications Working Committee will be held on Monday 26<sup>th</sup> September 2022 8:15pm at Community Lounge, Baxendale Court, Ashford.

All members of the Committee are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Reports will be available on the website and at the meeting but can be requested in advance by contacting the Clerk on 01233 528933

*Sarah Evans*

Clerk

21<sup>st</sup> September 2022

## AGENDA

**16/22 Election of Chair**

**17/22 Apologies for absence and approval**

### **18/22 Declarations of Interest**

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

**i. Updating of Declarations of Interest for the Code of Conduct**

**ii. To note the granting of any requests for dispensations and the decision**

**19/22 To consider the content for the Autumn newsletter.**

**20/22 To review the Website and updates to be considered and agreed.**

**21/22 To agree an update for the Facebook page and a plan to communicate the actions of the Planting & Bio Diversity Working group.**

**22/22 To review any other upcoming Communications needs for SWANCC.**

**23/22 To agree the date of the next meeting and any items for the Agenda.**