

**South Willesborough and Newtown Community Council**  
**www.swancc.org.uk**

**I hereby give you notice that an Ordinary meeting of the Council will be held on**  
**Monday 5<sup>th</sup> September 2022 at Salvation Army Hall, Cudworth Road, Ashford**  
**at 7.00 pm**

**All members of the Council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below**

**NOTES for Members of the Public**

**Reports will be available at the meeting but can be requested in advance by contacting the Community Council Manager on 01233 528933 or [clerk@swancc.org.uk](mailto:clerk@swancc.org.uk)**

*Sarah Evans*  
Community Council Manager  
31<sup>st</sup> August 2022

**154/22 Record attendance and list apologies for absence**

**155/22 Declarations of pecuniary, other significant or voluntary interest**

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

**i. Updating of Declarations of Interest for the Code of Conduct**

**ii. To note the granting of any requests for dispensations and the decision**

**156/22 Agree Minutes of the Council meeting of 4<sup>th</sup> July 2022 and sign (attached)**

**157/22 Meeting adjourned for members of the public to raise questions on items on the agenda (This item will last no more than 15 minutes in total)**

**158/22 To receive reports from**

- a. Ashford Borough Council Ward representative
- b. Kent County Council Ward representative
- c. Police and Neighbourhood Watch representatives (report attached)
- d. KALC representatives
- e. Swan Centre member representative
- f. SWAN Chair feedback on meeting with Ashford Borough Council 10<sup>th</sup> August 2022

**159/22 To receive and note the draft minutes of the Finance and General Purposes Committee of 25<sup>th</sup> July 2022 (attached) and consider the following**

**1) Recommendations - The creation of a dedicated "Rising Cost of Living" budget**

- a) That a new budget headed "Rising Cost of Living" is created
- b) That a total £8400 is vired from the Projects and Grants budgets to seed fund the new budget
- c) That no money held in General Reserve is used to support the budget at this stage
- d) That typical expenditure charged against the budget might include grant awards, additional awareness costs, dedicated publicity and the cost of any practical projects agreed by Council in future. The list is not exclusive
- e) That the request from the Salvation Army Outreach programme for a grant of up to £2000 receives in principal agreement subject to completion of an application form in line with the Council's Grant Policy
- f) That Borough and County Ward representatives are requested to ascertain if any initiatives or grant schemes exist at Borough and County level to help address the problem
- g) That ideas for practical projects are presented to Council as soon as possible with costings

**2) Recommendation – Reducing the budget on the Gas House Fields allotments**

- a) That an acceptable deficit in Year 2022-23 should be agreed by Council (Action Clerks during the next budget preparation process)

**160/22 The endorsement of payments, new beneficiaries, grant award under Section 137 Local Government Act 1972 and bank transfers delegated to officers during the August recess (report attached)**

**161/22 To consider an urgent grant request from Ashford International Model Railway Education Centre and agree (attached)**

**162/22 To receive and note the external auditor's report 2021-22 (attached)**

**163/22 To receive a report of the Assistant Community Council Manager on conveyancing costs for Gas House Fields Allotments and agree (attached)**

**164/22 To receive and note the draft minutes of the Allotments Committee of 14<sup>th</sup> July 2022 (attached)**

**165/22 To receive and consider comments from residents on access/parking issues in Riverbank Way and agree actions**

**166/22 Area Enhancement Project (Member pack distributed prior to meeting)**

- a) To receive a report of the Community Council Manager and consider its recommendations 1-9 (Report 1)
- b) To endorse the Terms of Reference of the Planting and Biodiversity Working Group (Report 2)
- c) To receive the notes of the Planting and Biodiversity Working Group of 11<sup>th</sup> August 2022 (Report 3)
- d) To receive the notes of the Planting and Biodiversity Working Group of 17<sup>th</sup> August 2022 and consider recommendations 1-23 for interventions in South Willesborough Parish Ward (Report 4 and appendices)
- e) To receive a verbal report of the Chair of the Planting and Biodiversity Working Group on the meeting of 24<sup>th</sup> August 2022 and consider recommendations for interventions in Newtown Parish Ward

**167/22 To consider an initial report/draft management plan for a community event in Summer 2023 (attached) and agree in principle.**

**168/22 To note the outcome of the survey on Stirling Road play area and the notional costs of replacing equipment as identified by an Ashford Borough Council supplier (attached)**

**169/22 To receive urgent correspondence/e-mails**

- 1) AGAR opt out

**170/22 To receive quotes for the disabled access and raised beds at Gas House Fields allotments and agree**

**171/22 To receive a verbal report of the Community Council on Ashford Borough Council's response to parking and transport management issues**

**172/22 To consider the Council's response to the recent spate of graffitiing in SWAN and agree**

**173/22 To agree date of next meeting as 3<sup>rd</sup> October 2022 and any agenda items and agree date for workshop to consider the content of Community Plan 2023-onwards and agree  
Items for inclusion - Draft SWAN Environment Strategy**

**174/22 Forum for exchange of information between Council Members  
Including Clearance of The Spinney**