

South Willlesborough and Newtown Community Council
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Staffing Committee, Wednesday 3rd November 2021

Minutes (S6)

The meeting started at Noon

Present

Councillors- Sue Mullan (SM) David Mullan (DM)) Eric Parkinson (EP) Andy Rogers (AR)
Clerks Sarah Evans(SE)/ Rob Woods(RW)

7/21 Record attendance, apologies for absence and approval

All present. No apologies

8/21 Declarations of pecuniary, other significant or voluntary interest

None

9/21 To agree the Minutes of the last Staffing committee meeting and sign

Resolved: Proposed DM Seconded EP and agreed unanimously the Minutes (S5) were agreed as a true record of the meeting and signed.

10/21 To review the Clerks' current contracts of employment in the light of changes in job designations and Finance Committee decisions (FGP Committee Minute 69/21)

Members discussed amendments to the existing contracts of employment, circulated prior to the meeting

Resolved by unanimous agreement to recommend the amendments to the Conditions of Service to Council

11/21 To agree under Section 12a of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the public from the following part of the meeting.

Agreed

12/21 To receive a report with recommendations on future staffing arrangements and agree

Members discussed a report circulated in advance of the meeting

Resolved – Unanimous agreement to recommend a range of staffing adjustments and associated costs to the Council and Finance and General Purposes Committee respectively

13/21 To conduct annual appraisals of the job share Clerks' performance

Each Clerks' performance was appraised individually and actions agreed

There being no other business, the meeting closed at 2.22pm

Signature

Date

Chair