

South Willesborough and Newtown Community Council

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I hereby give you notice that a Meeting of the Finance and General Purposes Committee will be held on Monday 22nd November 2021 at 6.30pm in the Residents' Lounge, Baxendale Court (Note earlier time)

All members of the Committee are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

NOTES for Councillors and Members of the Public

Members of the public may attend this meeting

Face masks may be worn throughout the meeting

Councillors and Clerks will be encouraged to take a lateral flow test 48 hours before the meeting
Reports will be available at the meeting but can be requested in advance by contacting the Clerk on
01233 528933

Sarah Evans

Clerk

17th November 2021

AGENDA

74/21 Apologies for absence and approval.

75/21 Declarations of pecuniary, other significant or voluntary interest.

76/21 To agree the Minutes of the last Finance and General Purposes Committee (October 2021) and sign.

77/21 To note budget performance to date and bank reconciliation.

78/21 To confirm the payment of invoices, new beneficiaries and note items of over £100

79/21 To agree bank transfers

80/21 To consider quotations for the installation of a defibrillator

81/21 To consider a grant application from South Willesborough Community After School Club

82/21 To review the draft, revised Privacy policy and agree (attached)

83/21 To agree the date of the next meeting as 20th December 2021 and items to be included on the agenda.

84/21 To agree under Section 12a of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the public from the following part of the meeting.

85/21 To receive a joint report of the Chair of Staffing Committee and Responsible Financial Officer on proposed staffing adjustments and implications for the budget and precept

