

South Willlesborough and Newtown Community Council
www.swancc.org.uk

I hereby give you notice that a Meeting of the Finance and General Purposes Committee will be held on Tuesday 21st December 2021 at 7pm in the Residents' Lounge, Baxendale Court

All members of the Committee are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

NOTES for Councillors and Members of the Public

Members of the public may attend this meeting

Face masks may be worn throughout the meeting

Councillors and Clerks will be encouraged to take a lateral flow test 48 hours before the meeting
Reports will be available at the meeting but can be requested in advance by contacting the Clerk on
01233 528933

Sarah Evans

Clerk

15th December 2021

AGENDA

86/21 Apologies for absence and approval.

87/21 Declarations of pecuniary, other significant or voluntary interest.

88/21 To agree the Minutes of the last Finance and General Purposes Committee (November 2021) and sign.

89/21 To note budget performance to date and bank reconciliation

90/21 To agree additional salary payment and instruct accountants

91/21 To confirm the payment of invoices, new beneficiaries and note items of over £100

92/21 To agree bank transfers

93/21 To receive a verbal update from the Clerk on debit card provision

94/21 To re-consider quotations for the installation and maintenance of defibrillators

95/21 To receive a report of the Responsible Financial Officer on the 2022/23 budget and precept and agree recommendations to Council

96/21 To agree the date of the next meeting as 24th January 2022 and items to be included on the agenda.