

South Willesborough and Newtown Community Council

I hereby give you notice that an Ordinary meeting of the Council will be held on **MONDAY 6th December 2021 at the Salvation Army Hall, Cudworth Road, at 7pm**

All members of the Council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

NOTES for Councillors and Members of the Public

Members of the public are welcome to attend this meeting

Social distancing measures will be in place

Face masks may be worn throughout the meeting

Councillors and Clerks will be encouraged to take a lateral flow test 48 hours before the meeting
Reports will be available at the meeting but can be requested in advance by contacting the Clerk on **01233 528933**

Rob Woods

Clerk

1st December 2021

AGENDA

156/21 Record attendance and list apologies for absence

157/21 Declarations of pecuniary, other significant or voluntary interest

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

i. Updating of Declarations of Interest for the Code of Conduct

ii. To note the granting of any requests for dispensations and the decision

158/21 To receive reports from PCSO Welch, Peter New (Neighbourhood Watch) and Chief Inspector Sparkes on policing in the SWAN area followed by questions.

159/21 Agree Minutes of the Council meeting of 1st November 2021 and sign (attached)

160/21 Meeting adjourned for members of the public to raise questions on items on the agenda and to hear a presentation from a prospective candidate for the current Council vacancy (This item will last no more than 25 minutes in total)

161/21 Resolution to appoint a candidate to Council vacancy

162/21 To receive reports from Borough and County Ward Councillors and KALC representatives

163/21 To receive and note the draft minutes of the Staffing Committee of 3rd November 2021 and consider its recommendations on amendments to staff Contracts of Employment and agree to authorise the Chair to sign.

164/21 To receive and note the draft minutes of the Planning and Highways Committee of 17th November 2021 and consider the following recommendations

1) To agree letter to Ashford Borough Council prepared by AR/RW (Attached)

2) To support plans in principle to design out motorcycle nuisance subject to confirmation of responsibility for ongoing maintenance costs and insurance and to offer a contribution of up to £2000 subject to Finance and General Purposes Committee approval

165/21 To receive and note the draft minutes of the Finance and General Purposes Committee of 22nd November 2021 and consider its recommendations

1) to endorse the revised Privacy Policy (attached)

166/21 To receive an update from the Communications Working Group with recommendations

167/21 To receive an update from the Events Working Group with recommendations.

- a. Christmas Carol Event**
- b. Jubilee Beacons**

168/21 To discuss the response from Ashford Borough Council to the removal of play equipment on Stirling Road play area

169/21 Resolution to appoint Cllr Bohill as representative of the Council on the Management Board of South Willesborough and Newtown Community Association (SWAN Centre)

170/21 To consider a Community Awards nomination process

171/21 To receive an update from the Clerks on the results of the Community Plan Consultation and endorse the forward plan (attached)

172/21 To receive a verbal report of the Clerk on the purchase of a second laptop and to agree the beneficiary

173/21 To receive urgent correspondence/e-mails

174/21 To agree the dates of the meetings for 2022 and items for the agenda of the January meeting

175/21 Forum for exchange of information between Council members

176/21 To agree under Section 12a of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the public from the following part of the meeting to allow members to discuss matters of a personal nature

177/21 To receive reports of the Chairs of Staffing and Finance and General Purposes Committees with recommendations on staffing adjustments, costs and job descriptions.