

South Willesborough and Newtown Community Council

www.swancc.org.uk

I hereby give you notice that an Ordinary meeting of the Council will be held on **MONDAY 4th October 2021 - Salvation Army Hall, Cudworth Road, TN24 0BE at 7pm**

All members of the Council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

NOTES for Councillors and Members of the Public

The Council has reverted to face to face meetings. Members of the public may attend this meeting. Social distancing measures will be in place Face masks should be worn throughout the meeting unless exempt. Councillors and Clerks will be encouraged to take a lateral flow test 48 hours before the meeting, Reports will be available on the website and at the meeting but can be requested in advance by contacting the Clerk on **01233 528933**

Sarah Evans

Clerk

28th September 2021

124/21 Record attendance, list apologies for absence and agree

125/21 Declarations of pecuniary, other significant or voluntary interest

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

i. Updating of Declarations of Interest for the Code of Conduct

ii. To note the granting of any requests for dispensations and the decision

126/21 Agree Minutes of the Ordinary Council meeting of 6th September 2021 and sign (attached)

127/21 Meeting adjourned for members of the public to raise questions on items on the agenda (This item will last no more than 15 minutes in total)

128/21 To receive reports from

- a. Borough and County Ward Councillors,
- b. Kent Police,
- c. Neighbourhood Watch
- d. KALC representatives
- e. ABC Parish Forum

129/21 To consider responses to the following Planning applications:

- I. **21/01297/AS 43 Alfred Road TN24 0PH** - Retrospective application. Change of use to HMO
- II. **21/01560/AS 33 Mead Road TN24 0BS** - Extension to existing garage (part retrospective)
- III. **20/01594/AMND/AS - Waterbrook Park**, - Amendment to the Hybrid Areas Parameter Plan by extending the detailed area of the development on planning permission 18/00098/AS (Hybrid planning application for mixed-use development comprising (1) Application for full planning permission for the construction and operation of a 600-space truck stop; a 2,162 sqm GIA service building providing 1,734 sqm GIA of ancillary truck stop service facilities and 878 sqm GIA of B1 offices; buildings providing 6,308 sqm GIA B1 (b and c only), B2 and B8 floorspace for small and medium enterprises; associated access, parking and landscaping, including highway infrastructure works to Waterbrook Avenue and (2) Application for outline planning permission (with all matters reserved) for 8.9ha of employment uses comprising uses falling within use classes B1, B2 and B8, a class A1 superstore of up to 2,323 sqm, drive-through restaurants (use classes A3/A5), a petrol filling station and ancillary convenience store, and car showrooms (sui generis); and up to 400 residential dwellings, with class A1, A3 and A5 neighbourhood retail uses, associated drainage, parking, landscaping and infrastructure).
- IV. **Any other applications received before the meeting**

130/21 To consider a report of the Clerk on resident safety concerns regarding the parking issues in Kings Prospect and agree a response (attached)

131/21 To consider the response to the Aldi development on Waterbrook Park and agree (attached)

132/21 To receive and note the draft minutes of the Finance and General Purposes Committee of 20th September 2021 and consider its recommendations

Recommendation 1 – To adopt the addition to the Public Participation Policy (report attached)

Recommendation 2 - To adopt the Policy and Procedure for Freedom of Information requests (attached)

Recommendation 3 - To agree in principle to pay staff for any additional hours worked over their contracted times when they are required to cover to maintain the Council's programme of meetings and other commitments - subject to an assessment by the Finance and General Purposes Committee on the impact on the Council's Employee Cost centre and an assessment by the Staffing Committee on any employment contract issues

Recommendation 4 – In the light of low spend on training, to revisit the Council's training, learning and development policy and agree (attached)

133/21 To receive and note the draft minutes of the Allotments Committee of 30th September 2021 and consider its recommendations

Recommendation 1 – Amendments to the Council's Delegation Scheme

Recommendation 2 – Any amendments proposed to the tenancy terms and conditions

134/21 To discuss the organisation of the annual SWAN Christmas event and agree

135/21 To consider the options for the bus shelter in Alfred Rd/Wainwright Place and agree (report to follow)

136/21 – To consider and agree the response to Ashford Borough Council's Corporate strategy (to follow)

137/21-To receive correspondence/e-mails

- a) Any correspondence of an urgent nature received prior to the meeting

138//21 To agree date of next Council meeting as 1st November 2021 and items to be included on the agenda

139/21 Forum for exchange of information between Council members