

South Willesborough and Newtown Community Council

Report - Decisions taken by the Clerks in extreme circumstances under delegated authority of the Council

Recommendation

The Council agrees the following actions/decisions and notes the updates/information

For The Council

Bank Switch –Metrobank to Unity Trust Bank completed on 17th May 2021

Authorities agreed for online payments

View and Submit only– The Clerks

View and Approve – Cllrs Porter, Mullan S, Thilagarajan, Parkinson

Agreed - The use of the Salvation Army Hall, Cudworth Road from July 2021 for Council meetings for 12 months and Committee meetings for 3 months (to be reviewed) at a cost of £562.50

Section 106 Questionnaire completed on behalf of Council for ABC Scrutiny Committee (Council members sent copies previously)

Agree to pruning of unkempt bush and maintenance of surrounding areas in the Alfred Rd area under S137 Local Government Act

Agree to Cleaning of graffiti on road signs and underpass walls – under S17 Crime and Disorder Act 1998

AGAR - Agreed commencement date – public right of access to Council documents – 14th June for 30 days

For Finance and General Purposes Committee

Covid 19 Health and Safety risk assessment for Cudworth Road premises (attached)

Creditor Payments as below

PAYEE	NET	GROSS	VAT	CHEQUE	REASON	RECORDED IN
Clerk Salary May	£783.53	£783.53	£0.00	138	Clerk Salary	Clerk Salary
Clerk -Salary May	£908.04	£908.04	£0.00	140	Clerk Salary	Clerk Salary
NEST - May	£78.35	£78.35	£0.00	DD	Pension payments	Clerk Salary
Agilico	£39.95	£47.94	£7.99	DD	Phone/Broadband	Phone/Broadband
Deposit Unity Trust Account	£500.00	£500.00	£0.00	139	Deposit - Unity Trust Account	
Siemens	£93.07	£111.68	£18.61	DD	Printer Lease costs	Stationery/Equpt
Siemens	£26.31	£31.57	£5.26	DD	Printer Lease costs	Stationery/Equpt

Unity Trust Bank transfers

HMRC	£216.92	£216.92	£0.00		Employment taxes	Clerk Salary
Expenses - Clerk	£49.25	£55.24	£5.99		Stamps/Locks	Clerk expenses
Castle Water	£53.21	£63.86	£10.65		Water bill	Allotments
Community Action Suffolk	£240.75	£240.75	£0.00		Insurance Premium	Insurance
InteractiveM	£470.00	£489.20	£19.20		Newsletter Print/Dist	Printing
Envisage Groundcare	£855.00	£1,026.00	£171.00		Ground clearance	Allotments
KALC	£1,040.48	£1,248.58	£208.10		Membership	Subscriptions
ASL	£41.94	£50.33	£8.39		Photocopy costs	Stationery
SLCC	£120.00	£144.00	£24.00		Clerk training	Clerk training
Agilico	£39.95	£47.94	£7.99	DD	Phone/Broadband	Phone/Broadband
Lionel Robbins	£120.00	£120.00	£0.00		Audit fees	Internal Audit

Clerk - Salary June	£783.53	£783.53	£0.00		Clerk Salary	Clerk Salary
Clerk - Salary June	£908.64	£908.64	£0.00		Clerk Salary	Clerk Salary
HMRC	£217.52	£217.52	£0.00		Employment taxes	Clerk Salary
Nest	£78.35	£78.35	£0.00	DD	Pension payments	Clerk Salary
Carol Ellis (Cherry Tree Nursery)	£100.00	£100.00	£0.00		Donation	Grants

Income Received:

VAT recovery (2019-20) £1539.55: Bid Award – Return to Pre Covid Activities £514.00: Interest Received £6.10

For members' information - Budget Summary to date

BUDGET SUMMARY	BUDGET	ACTUAL	-	GENERAL	GHF	-	DIFFERENCE	%
Reserve Support	15000	15000		13650	1350		0	100%
Credit - KALC	288	288		288			0	100%
RECEIPTS	Precept	42945	21473	19540	1933		-21473	50%
	VAT Recovered	750	1540	1401	139		790	205%
	Rents	2000	0		0		-2000	0%
	Other	0	514				514	
	Interest	30	10	9	1		-20	34%
	TOTAL RECEIPTS	61013	38824	34888	3422		-22189	64%
PAYMENTS	BUDGET	ACTUAL	-	GENERAL	GHF	-	DIFFERENCE	%
	Employee Costs	25070	6460	5168	1292		-18610	26%
	Councillors Costs	£1788	124	124			-1664	7%
	Legal Costs	£825	120	96	24		-705	15%
	Running Costs	£14830	4505	3041	1416		-10325	30%
	Projects	£18500	2100	2100			-16400	11%
	TOTAL inc VAT	61013	13309	10529	2732		-47704	22%
	VAT to RECOVER	690.55						
RESERVES	BUDGET	ACTUAL	-	GENERAL	GHF	-	DIFFERENCE	%
	E-Mail Migration	-£106	0	0	0		106	0%
	Broadband	£74	48	48			-26	65%
	Noticeboard repairs	£1,050	0	0			-1050	0%
	Spring Clean costs	£150	0	0			-150	0%
	Election Costs	£3,500	0	0			-3500	0%
	Legal Fees	£4,000	0	0			-4000	0%
	Speed Indicator Device	£6,000	0	0			-6000	0%

	Key deposits	£650	0			0		-650	0%
	Allotments- repair	£3,000	0			0		-3000	0%
		£18,318	£48		£48	£0		-18270	0%

For Planning and Highways Committee

21/913/AS	33 Cudworth Road	Law Dev Cert	No comment	Now Permitted
21/1441/AS	Orbital Park CON A, CON B COND	Discharge of conditions	No comment	Now Permitted
21/809/AS	19 Gladstone Road	Front & Rear Dormer to facilitate loft conversion	No objections	Now Permitted
21/752/AS	21 Mead Road	Rear infill extension	No objection	Now permitted
21/717/AS 21/721/AS	Caffyns Orbital Park	Illuminated Fascias	No objection	Now permitted
21/16 GPDE/ AS	80 Gladstone Road	Larger Homes extension	No comment	Now permitted
21/460/AS	Orbital Park	Openreach Digital Depot	No comment	Now permitted

For Allotments Committee

On emergency grounds, the removal of a dangerous telegraph pole and disconnection of redundant wires attached to a home in Hamilton Rd. Employed local operator registered for this purpose. £50 plus VAT

Allocation of plots: Agreed to split plot 49b to create a more manageable plot size for current tenant and allow a further plot for a new tenant.

Within our routine powers we have completed 2 rounds of inspections and agreed sheds, greenhouses or fruit cages in line with the Terms and Conditions.

Rob Woods

Sarah Evans

June 2021