

**South Willlesborough and Newtown Community Council**  
**www.swancc.org.uk**

I hereby give you notice that a Meeting of the Finance and General Purposes Committee will be held by video conferencing on Monday 22<sup>nd</sup> March 2021 at 7pm

All members of the Committee are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**The public may attend the meeting but should contact the Clerk by 6pm on 22<sup>nd</sup> March 2021 to receive joining instructions – e-mail [clerk@swancc.org.uk](mailto:clerk@swancc.org.uk) or call 07765644629**

*Rob Woods*

Clerk  
17<sup>th</sup> March 2021

**AGENDA**

**18/21 Apologies for absence and approval**

**19/21 Declarations of pecuniary, other significant or voluntary interest**

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, unless a relevant dispensation has been granted by the Clerk)

(A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote).

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time or the declaration.

- i. Updating of Declarations of Interest for the Code of Conduct
- ii. To note the granting of any requests for dispensations and the decision

**20/21 To agree the Minutes of the last Finance and General Purposes Committee and sign**

**21/21 To note budget performance to date and bank reconciliation**

**22/21 To agree payment of accounts and note items of over £100**

**23/21 To receive a forecast from the Responsible Financial Officer on expected year end balances and reserves and recommend to Council**

**24/21 To receive a report of the Responsible Financial Officer on Insurance provision 2021/22 and make recommendation to Council**

**25/21 To receive a verbal report of the Clerk on banking issues (item requested for agenda at last meeting)**

**26/21 To agree the date of the next meeting as 19<sup>th</sup> April 2021 and items to be included on the agenda**