

South Willesborough and Newtown Community Council

www.swancc.org.uk

Finance and General Purposes Committee (FGP17) (Virtual)

Monday 18th January 2021

MINUTES

Due to difficulties with Cllr Campkin's connection, the meeting started at 7.05pm

In attendance:- Peter Porter (Chair) (PP) Sue Mullan (SM) Nirosha Thilagarajan (NT)
Rob Woods (RW) – Clerk Sarah Evans (Clerk)

1/21 Apologies for absence and approval

Apologies were received from Cllrs N Cane and S Campkin and approved

2/21 Declarations of pecuniary, other significant or voluntary interest

There were no declarations of interest

3/21 Agree Minutes FGP16 of meeting of 14th December 2020 and sign

Having considered any comments made by full Council, the Minutes of the last meeting were agreed as a true record of proceedings and signed by the Chair

Proposed SM Seconded NT – Agreed unanimously

4/21 To note budget performance to date and bank reconciliation

Budget performance and bank reconciliation were noted without comment

5/21 To agree payment of accounts and note items of over £100

PAYMENTS TO FINANCE & GP COMMITTEE			18th January 2021				
PAYEE	NET	GROSS	VAT	CHEQUE	REASON	RECORDED IN	
Nat Allotment Soc	£67.00	£67.00	£0.00	115	Membership	Projects	
Royal Mail	£62.94	£75.53	£12.59	116	Freepost charges	Printing	
R Woods	£165.20	£165.20	£0.00	117	Reimbursements	Stationery/Contingency	
Clerk Salary	£783.33	£783.33	£0.00	117	Clerk Salary	Clerk Salary	
Clerk -Salary	£908.04	£908.04	£0.00	118	Clerk Salary	Clerk Salary	
HMRC	£218.32	£218.32	£0.00	119	Salary oncosts	Clerk Salary	
DMC Technologies	£39.95	£47.94	£7.99	DD	Phone/Broadband	Phone/Broadband	
Siemens	£119.38	£143.25	£23.87	DD	Quarterly Printer costs	Equipment	

Proposed NT Seconded – SM agreed unanimously

6/21 To consider a grant application from the SWAN Farm NFU and agree

RW verbally reported that the applicant's request for up to £3680 did not comply with the all the requirements of the Council's grants policy. Members discussed the options of offering a smaller award of £500 or offering the applicant the opportunity to rectify the application with a view to applying for up to £2000

Resolved: By unanimous agreement to support the application in principle but to contact the applicant to seek more information and with an offer of assistance to enable a re-submission that will comply with requirements of the Council's Grants and Donations Policy

Action – RW/SE to contact applicant

7/21 To agree the date of the next meeting as 15th February 2021 and items to be included on the agenda.

Date agreed

Items to include ongoing virtual conferencing costs, Council Plan financial implications and Speed camera provision/costs

There being no other business, the Chair closed the meeting at 8.03 pm

Signed

Date :.....

Chair