

South Willesborough and Newtown Community Council
www.swancc.org.uk

**Minutes of the Ordinary Meeting of the above Council held virtually
on Monday 7th September 2020**

Due to technical problems the meeting started at 7:17pm.
The Chair welcomed Sarah Evans to the meeting.

122/20 Record attendance and approve apologies for absence

Present - Sue Mullan (SM) (Chair) Peter Porter (PP) Matthew Harris (MH) John Hunt (JH)
from 7:24pm Nirosha Thilagarajan (NT) David Mullan (DM) Paul Bohill (PB)

Also in attendance: Clerk/RFO Rob Woods (RW) Sarah Evans (SE) (Clerk/RFO designate)
Cllr A Rogers (AR - ABC)

Cllr Nick Cane (NC) and Cllr Eric Parkinson (EP) apologised for their absence –approved.
Apologies also received from PCSO Isabel Smith (Kent Police)

123/20 Declarations of pecuniary, other significant or voluntary interest ar

There were no declarations of interest made.

124/20 Agree Minutes of the last Council meeting and sign

The Minutes of the meeting of 3rd August 2020 were agreed as a true record of proceedings
and signed. Proposed PP Seconded NT.

**125/20 Meeting adjourned for members of the public to raise questions on
items on the agenda**

There were no members of the public present and the meeting resumed immediately

126/20 Receive reports from Borough and County Ward Councillors

AR reported that he is working with Aspire to clear vegetation in various areas of Newtown
and South Willesborough

AR also working with Aspire and NC to clear undergrowth and trees and bushes at The
Spinney aka Amanda's path and following comment by DM the broken fence and the public
right of way at the rear of 14 Alfred Road.

JH joined the meeting at 7:24pm

**127/20 To receive and note the draft minutes of the Finance and General
Purposes Committee of 17th August 2020**

The draft Minutes were circulated in advance and noted without comment

**128/20 To receive and note the draft minutes of the Planning and Highways
Committee of 19th August 2020**

The draft Minutes were circulated in advance and noted without comment

129/20 Items referred to Council by the Planning and Highways Committee

129/20 a) Fly tipping and litter

Members discussed a letter from Ashford Borough Council circulated in advance

Resolved: Agreed unanimously a) to create a catalogue of evidence and reports on unsightly deposits. b) DM and PB to walk round the Newtown area and report. c) DM and NT to walk round Fairview and South Willesborough area with AR and report.

129/20 b) Highways Improvement Plan

RW presented a verbal report on potential highways improvements. To be carried out by KCC but at SWANCC expense.

Resolved: Agreed by unanimous decision to prioritise actions on Alfred Road, Wainwright Place, Turner Close and Herbert Road. (cross reference with 129/20C).

Action: RW SE to undertake the street by street analysis.

129/20 c) Nuisance Parking

SM on behalf of the Police and RW presented a verbal report

Resolved: by unanimous agreement that a street by street examination of the parking issues should take place in advance of proposed legislation and that Alfred Road, Wainwright Place (Newtown) and Turner Close and Herbert Road (South Willesborough) should be prime focus (**Action RW/SE**) Cross reference with above minute.

PB Left the meeting at 8:15pm

130/20 To receive and note an update from the Community Assets and Management Working Group including Allotments update

NC was unable to attend

RW advised members of the imminent transfer of the Gas House Fields allotments and presented a draft set of terms and conditions for consideration

Resolved : Agreed unanimously that members should read the draft terms and conditions and make comment to RW SE by 21.09.20.

131/20 To receive and note an update from the Communications Working Group

PP presented a report, circulated in advance, PP commented that although the Communications Working Group had responsibility for producing the Strategic plan and the newsletter all Councillors will be expected to provide input.

Resolved : Agreed unanimously that all Councillors should contribute to both
PP presented

- 1) The initial themes proposed for the Strategic Plan which were:
 - a. A Safer Place
 - b. A Well Connected Place
 - c. A Better Feel to The Place
 - d. An Environmentally Sustainable Place
 - e. An Equal and Diverse Place
 - f. An Efficient and Effective Council

Resolved : Proposed DM Seconded MH and agreed unanimously to adopt the themes 1-6 above.

Action 1: RW SE and NC to present options for future actions to Communications Working Group. **Action 2:** Communications Working Group to oversee the project plan.

PP/NT presented the draft Autumn Newsletter

Resolved: By unanimous agreement to postpone the single article on Councillors/roles in favour of a range small articles of current, relevant news.

Action – NT PP SE RW to progress

132/20 To discuss the impact of Covid19 on the Christmas Event 2020 and agree

Resolved: by unanimous agreement to liaise with the Swan Centre Trustees on a tentative date. **Action** - RW/SE and SM to liaise with Swan Trustees.

133/20 To consider the wellbeing of horses on land in the SWAN area and agree

NT presented a verbal report. **Resolved** : By unanimous agreement to progress with animal welfare organisations. **(Action NT)**

134/20 To review the value of recurrent correspondence and consider correspondence/E-mail correspondence

RW presented a verbal report. **Resolved** : Agreed unanimously to continue the distribution of recurrent correspondence as is.

a) Action for Communities in Rural Kent – membership

Resolved : Unanimous agreement not to pursue.

b) Electric Charging Points – KCC Funding Initiative

Resolved : Unanimous agreement to progress with Ashford Borough Council and Swan Centre Trustees.

c) Letter from SWAN Centre trustees

Noted : 22nd September 6pm meeting.

d) E-mail to Salvation Army on Council grant outputs

Noted Salvation Army to present a report imminently.

135/20 To agree date of next Council meeting as 5th October 2020 and items to be included on the agenda.

Date Agreed. No items considered.

136/20 Forum for exchange of information between Councillors

There were no exchanges of information.

There being no further business, the Chair closed the meeting at 9:06pm.

Signed _____
(Chair)

Dated _____