

## South Willlesborough and Newtown Community Council www.swancc.org.uk

**Finance and General Purposes Committee (FGP13) (Virtual)  
Friday 2nd October 2020**

### MINUTES

Due to technical problems, the meeting started at 7.20pm

**In attendance:-** Peter Porter (Chair) (PP) Sue Mullan (SM) Nirosha Thilagarajan (NT) Rob Woods (Clerk) (RW)

#### **48/20 Apologies for absence and approval**

Apologies were received from Cllr Nick Cane and accepted

#### **49/20 Declarations of pecuniary, other significant or voluntary interest**

There were no interests declared

#### **50/20 Agree Minutes FGP12 of meeting of 17th August 2020 and sign**

The Minutes of the last meeting were agreed as a true record of proceedings and signed by the Chair

#### **51/20 To note budget performance to date and bank reconciliation**

Budget performance to date and the bank reconciliation at 28th September 2020 was noted.

#### **52/20 To agree payment of accounts and note items of over £100**

##### **PAYMENTS TO FINANCE & GP COMMITTEE      2nd October 2020**

<b>PAYEE</b>	<b>NET</b>	<b>GROSS</b>	<b>VAT</b>	<b>CHEQUE</b>	<b>REASON</b>	<b>RECORDED IN</b>
Clerk2 Salary	£452.00	£452.00		90	Clerk Salary	Clerk Salary
Clerk -Salary	£887.35	£887.35	£0.00	91	Clerk Salary	Clerk Salary
Clerk2 - Expenses	£37.65	£45.18	£7.53	90	Camera purchase	Stationery/Equipment
Clerk Expenses	£17.95	£18.34	£0.39	91	Keys/Screws purchase	Clerk Expenses
HMRC	£222.00	£222.00	£0.00	92	Salary on-costs	Clerk Salary
DMC Technologies	£39.95	£47.94	£7.99	DD	Phone/Broadband	Phone/Broadband
Gary Friend	£304.00	£304.00	£0.00	93	Web update / Training	Contingencies
SLCC	£334.00	£334.00	£0.00	94	SLCC Subscriptions	SLCC Subscriptions
East Kent Leaflet Distribution	£410.00	£492.00	£82.00	95	Newsletter Print	Printing

**Proposed and signed    Cllr 1 Nirosha Thilagarajan      Cllr 2    Sue Mullan**

**53/20 To consider a grant application from South Willesborough Rangers football club and agree**

Members discussed a previously circulated grant application

**Resolved: by unanimous agreement**

- a) to match fund current private sector sponsorships - £600 in return for acknowledgement on the football club social media feeds
- b) to offer to lobby Kent FA on behalf of South Willesborough Rangers for club start up funding from other government, sport or charitable sources
- c) to offer the football club an opportunity to make a further grant application if Kent FA is unable or unwilling to assist
- d) to offer to promote the club on our website, community calendar etc

In line with our policy, the offer is subject to South Willesborough Rangers preparing a short report on how the £600 funding added value to the club and local community

**54/20 To consider the draft advertising policy and rates and make recommendations to Council**

Members discussed a previously circulated draft policy document

**Resolved: by unanimous agreement to recommend the policy as drafted to Council**

(Action RW - to send copy of policy to Council members with draft Committee minutes)

**55/20 To consider the options for the windfall Covid business grant award**

RW reported that the Council had made a bid for, and received, £10000 from the Government's Covid Business Grant awards (via ABC)

Members discussed the options. **Resolved: agreed unanimously that the recommendation to Council is to put the money into a general contingency reserve**

(Action PP to draw Council attention to the recommendation at the next full meeting)

**56/20 To agree the date of the next meeting as 14th October 2020 and items to be included on the agenda**

Date agreed as Monday 19th October 2020

No items considered for inclusion

There being no other business, the Chair closed the meeting at 8.19 pm

Signed .....

Date :.....

Chair