

# South Willlesborough and Newtown Community Council

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I hereby give you notice that an Ordinary meeting of the full Council will be held **REMOTELY** by video conferencing on Monday 1<sup>st</sup> June 2020 at 7.00 pm

All members of the Council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The public and Ward Councillors may attend the meeting as normal but should contact the Clerk by 6pm on 1st June 2020 to receive joining instructions – e-mail [clerk@swancc.org.uk](mailto:clerk@swancc.org.uk) or call 07765644629

*Rob Woods*

Clerk  
26<sup>th</sup> May 2020

## AGENDA

**64/20 Record attendance and list apologies for absence**

**65/20 Declarations of pecuniary, other significant or voluntary interest**

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

i. Updating of Declarations of Interest for the Code of Conduct

ii. To note the granting of any requests for dispensations and the decision

**66/20 Agree Minutes of the last Council meeting and sign (attached)**

**67/20 Meeting adjourned for members of the public to raise questions on items on the agenda (This item will last no more than 15 minutes in total)**

**68/20 Receive reports from Borough and County Ward Councillors (This item will last no more than 5 minutes per Ward member)**

**69/20 To note the decision taken to sign off the new Council website (verbal report from Clerk)**

**70/20 To receive and note the draft minutes of the Finance and General Purposes Committee of 18<sup>h</sup> May 2020 (attached)**

**71/20 Finance and General Purposes Committee items referred to the Council for decision:-**

**71/20 a) To consider the establishment of an Allotments Working group and agree its Terms of Reference**

**71/20 b) To consider the establishment of an Information and Communications Technology (ICT) Working group and agree its Terms of Reference**

**71/20 c) To consider and agree methods of engaging with the public to ascertain residents' priorities for project expenditure in 2020-21**

**71/20 d) To consider and agree the best use of the Ashford Borough Council Member grant 2020-21 (verbal report of Clerk)**

**72/20 To receive and note the draft minutes of the Planning and Highways Committee of 13<sup>th</sup> May 2020**

**73/20 Planning and Highways Committee items referred to the Council for decision:-**

**73/20 a) To consider and agree the priorities for project expenditure arising from the Parking and Traffic survey (report to follow)**

**74/20 To receive the notes of the Community Hub Working Group of 19<sup>th</sup> February 2020 and update from Cllr Cane (attached)**

**75/20 To re-affirm the Council's aims and objectives and consider the options for the production of the Council Plan 2020-23 (report to follow)**

**76/20 To review the Council's Scheme of Delegation and agree amendments (Report of the Clerk to follow)**

**77/20 To agree May salary and on-cost payments (report attached)**

**78/20 To receive a report from the Vice Chair on secure e-mail provision and agree**

**79/20 To receive a verbal report from Cllr Hunt on the introduction of podcasts**

**80/20 To receive correspondence/E-mail correspondence**

**81/20 To agree date of next Council meeting as 6<sup>th</sup> July 2020 and items to be included on the agenda**

**82/20 Forum for exchange of information between Councillors**