

**South Willesborough and Newtown Community Council**  
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**Staffing Committee (virtual meeting)**  
**Friday 29th May 2020**

**Minutes (S2)**

*Due to technical issues CW joined the meeting at 10.11am, at which point it became quorate*

**Present**

**Councillors-** Sue Mullan (SM) Charli Wilson (CW) David Mullan (DM)

**Clerk/RFO** Rob Woods (RW)

Also in attendance Cllr N Cane (NC)

**7/20 Apologies for absence and approval**

There were no apologies received

**8/20 Declarations of pecuniary, other significant or voluntary interest**

No declarations of interest were made

**9/20 To agree the Minutes of the last Staffing committee meeting (S1) and sign**

Proposed DM Seconded CW The Minutes (S1) were **agreed** as a true record of the meeting and signed

**10/20 To review the current staffing arrangements and make recommendations to Council**

Following a discussion, it was **resolved by unanimous agreement**, to recommend to Council that the Clerk's post should become full time (40 hours a week)

- a) with an additional 20 hours a week provided through a job share arrangement with the existing Clerk
- b) initially for a period of 12 months, subject to budget and agreement of the Finance and General Purposes Committee
- c) permanency subject to review

**Action RW to include item on the next FGP Committee meeting agenda**

There being no other business, the meeting closed at 10.59am

Signature .....  
Chair

Date .....