

SOUTH WILLESBOROUGH AND NEWTOWN COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE ABOVE COUNCIL HELD AT BAXENDALE COMMUNITY ROOM, MONDAY 5TH AUGUST 2019 STARTING AT 7.20PM

The meeting was to be held in The Salvation Army Hall, Cudworth Road, due to the hall not being opened, Councillor L Thorne contacted the manager of Baxendale court and both councillors and some members of the moved to the new venue. The meeting commenced at 7.20pm

41/19 TO NOTE THOSE PRESENT

Councillors: Mrs S Mullan – chairman, Mrs L Thorne, Mr P Thorne, Mr M Harris, Mr P Bohill, Mr E Parkinson, Mrs C Wilson, Mr N Cane, Miss N Thilagarajan. Also present was Ward Councillors D Smith, 4 members of the public and the Locum clerk

APOLOGIES FOR ABSENCE, TO NOTE AND APPROVE

Apologies were received from Mr P Porter and these were accepted. Also sending apologies was Ward Cllr A. Rogers and Mr R Woods Clerk

42/19 DECLARATIONS OF PECUNIARY, OTHER SIGNIFICANT OR VOLUNTARY INTERESTS.

There were none

i Update of Declarations of interest for the Code of Conduct

There were none

ii. To note granting of requests for dispensations and decisions

There were none

43/20 AGREE MINUTES OF LAST COUNCIL MEETING AND SIGN

Having been previously circulated prior to the meeting they were **agreed** and **signed** as a true record, after the following alteration; Item 30/19 Apologies – delete Cllr A Jones.

7.23pm adjourned for next item

44/19 MEETING ADJOURNED FOR PUBLIC PARTICIPATION

A member of the public offered his support once the youth club was set up again.

7.25 meeting reconvened

45/19 TO RECEIVE VERBAL REPORT FROM BOROUGH COUNCILLOR.

Cllr David Smith reported:

- That at the Planning committing meeting he had highlighted that the area had S106 money in total of 1.8 million from developments, however only £250.000 had been spent in the area now know as The South Willesborough and Newtown (SWAN) Community council (CC)
- With the number of large developments in the area he advised Members to start thinking about local projects that some of the money could be used for.

- *The clerk explained that Section 106 (S106) is an amount of money required to be allocated to the local community from developers to mitigate any disruption and adverse effects on the community??)*
- SWAN CC is a statutory body and should be looking to negotiate with developers and the BC
- Hang 10 will be the new provider of youth services, these have been arranged by Ashford Borough council (ABC), and they will be able to support the youth club when it is up and running.

46/19 PLANNING ISSUES

18/00584/CONB/AS, Klondyke works, discharge of condition 18 & 20

Cllr Smith stated that the plans were incorrect and should read

- Condition 18 for trees
- Condition 19 landscaping
- Condition 20 this was unknown

No discussion took place. It was **agreed** that more details should be sought.

47/19 FINANCE AND GENERAL PURPOSES COMMITTEE 29TH JULY 2019 - RECEIVE CHAIRMANS VERBAL REPORT AND ADOPT RECOMMENDATIONS OF DRAFT MINUTES

The draft minutes having been previously circulated were **adopted**.

It was noted that now the ToR have been accepted all future minutes will be agreed by the Committee, although they will still be sent out to all councillors.

a) To agree the Committees Terms of Reference (ToR), membership and quorum, as defined in the proposed scheme of delegation.

After a brief discussion both the Terms of Reference, membership and quorum of three was **agreed**.

b) To ratify the Locum Clerks actions of entering in to a contract with DMC Technologies for the urgent installation and supply of phone and broadband services to the Council's office payable by Direct Debit at £39.95 pcm over 36 months – the action was **noted** and **ratified**.

c) To establish an earmarked reserve of £1150 to cover the phone and broadband service costs in years 2020-21 to 2022-23 – this was **agreed**

d) To submit a draft Grant/Donations policy and application form to the Council for agreement as soon as possible – this was considered urgent as there were requests for information from groups on how they could access and grant money; The Clerk will action this on his return from holiday.

e) To prepare an editorial for the local Press to encourage ideas for local community projects – As the CC has now been a legal entity for four months it was agreed that now would be a good time to set out what has taken place so far and how the CC is going to develop.

f) The payment of accounts:

having been previously circulated the following payments were agreed:

To	Reason	Gross (VAT element)
Ashford Cattle Market Co Ltd	Office rent to Sept	£829.20 (£138.20)
Hobbs Parker 1850 LLP	Room Hire	£ 66.00 (£11.00)
Rob Wood (reimbursement)	IT Equipment/Keys for Notice Board	£403.47 (£67.25)

48/19. TO CONSIDER THE PROPOSED SCHEME OF DELEGATION AND ADOPT

The full document had been circulated to all members. Members were advised by the Chairman that they had already agreed the ToR for the finance committee so only the remainder required agreement. After a short debate the full scheme was **adopted**.

49/19 CORRESPONDENCE/E-MAIL CORRESPONDENCE

Polling Station Review.

An email from Ashford Borough council asking for opinions and any suggestions – if any – was requested concerning the polling stations that have been used.

Comments made were

- The Swan Centre should only be used by people from Newtown, and there appears to be some confusion from residents in South Willesborough.
- The Salvation Army Hall has very little off road parking, and people with disabilities have poor access. As the response is not required until September 2nd the Clerk will be asked to respond on his return holiday.

50/19. ITEMS TO BE INCLUDED ON THE NEXT AGENDA

- The establishing of working groups for the celebrations for a street party next year will be required. The vice chairman is working with the Landlord of the Albion, perhaps other councillors can get involved with other groups also wanting to arrange parties.
- A planning meeting is required so that they can agree their ToR and set dates.

51/19. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There were none

52/19 To agree under Section 12a of the Public Bodies (Admission to Meetings) Act 1960 to exclude the members of the public will be excluded from the following part of the meeting.

The Locum Clerk explained to members about some legal terms and items.

52/19 CLOSE AND DATE OF NEXT MEETING

There being no further business the meeting closed at 20.30