

**South Willlesborough and Newtown Community Council**  
**I hereby give you notice that a Meeting of the Finance and General Purposes**  
**Committee will be held**  
**at the Residents' Lounge, 15 BAXENDALE COURT on MONDAY 19<sup>th</sup> August**  
**2019 at 7.00 pm.**

All members of the Committee are summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting as set out below.

*Rob Woods*

Clerk  
14th July 2019

**AGENDA**

**10/19 APOLOGIES FOR ABSENCE**

**11/19 APPROVAL OF APOLOGIES FOR ABSENCE**

**12/19 DECLARATIONS OF PECUNIARY, OTHER SIGNIFICANT OR VOLUNTARY INTEREST**

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, unless a relevant dispensation has been granted by the Clerk)

(A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote).

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time or the declaration.

**i. Updating of Declarations of Interest for the Code of Conduct**

**ii. To note the granting of any requests for dispensations and the decision**

**13/19 AGREE MINUTES FPG1 OF MEETING OF 29<sup>th</sup> JULY 2019 AND SIGN**

**14/19 TO NOTE BUDGET PERFORMANCE (report to follow)**

**15/19 TO AGREE PAYMENT OF ACCOUNTS AND NOTE ITEMS OF OVER £100**

| Payee                               | Net     | VAT    | Gross   | Cheque | Reason                                    |
|-------------------------------------|---------|--------|---------|--------|---|
| KALC                                | £60.00  | £12.00 | £72.00  | 8      | Cllr Training                             |
| Viking                              | £132.72 | £26.54 | £159.26 | 9      | Stationery                                |
| Microshade Business Consultants Ltd | £485.00 | £97.00 | £582.00 | 10     | Secure hosted (cloud) application service |
| SLCC                                | £168.00 | £0     | £168.00 | 11     | Membership                                |
| SLCC                                | £99.00  | £19.80 | £118.80 | 12     | Training fees                             |

**16/19 TO CONSIDER AND AGREE THE LEVEL OF RESERVES (Report to follow)**

| Date agreed | Type | Amount | Reason | Minute Ref |
|-------------|------|--------|--------|------------|
|-------------|------|--------|--------|------------|

|        |           |          |   |              |
|--------|-----------|----------|---|--------------|
| 5/8/19 | Earmarked | £1150.00 | Future liabilities – telephone & broadband services | FPG 1<br>(6) |
|--------|-----------|----------|---|--------------|

**17/19 TO RECOMMEND THE APPOINTMENT OF AN INTERNAL AUDITOR TO FULL COUNCIL (Verbal report of the Clerk)**

**18/19 TO CONSIDER THE COSTS AND BENEFITS OF SUPPLYING TABLETS TO COUNCILLORS (Report to follow)**

**19/19 TO CONSIDER THE DRAFT POLICY ON GRANTS AND DONATIONS (attached) AND MAKE RECOMMENDATIONS TO FULL COUNCIL**

**20/19. AGREE DATE OF NEXT MEETING AND ITEMS TO BE INCLUDED ON THE AGENDA**